



Barry Keel
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Date: 19-7-2011

Please ask for: Mrs Katey Johns, Democratic Support Officer
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OVERVIEW AND SCRUTINY MANAGEMENT BOARD

Date: Wednesday 27 July 2011

Time: 2 pm

Venue: Warspite Room, Council House

Members:

Councillor James, Chair.

Councillor Nicholson, Vice-Chair.

Councillors Mrs Aspinall, Mrs Bowyer, Browne, Coker, Lock, Lowry, McDonald, Stark, Thompson and Wildy.

Members are invited to attend the above meeting to consider the items of business overleaf.

Members and officers are requested to sign the attendance list at the meeting.

Please note that unless the chair of the meeting agrees, mobile phones should be switched off and speech, video and photographic equipment should not be used in meetings.

Barry Keel
Chief Executive

OVERVIEW AND SCRUTINY MANAGEMENT BOARD

AGENDA

PART I – PUBLIC MEETING

1. APOLOGIES AND SUBSTITUTIONS

To receive apologies for non-attendance submitted by Overview and Scrutiny Management Board Members and to note the attendance of substitutes in accordance with the Constitution.

2. DECLARATIONS OF INTEREST

Members will be asked to make any declarations of interest in respect of items on this agenda.

3. MINUTES (Pages 1 - 8)

The Management Board will be asked to agree the minutes of the meeting held on 29 June 2011.

4. CHAIR'S URGENT BUSINESS

To receive reports on business which, in the opinion of the Chair, should be brought forward for urgent consideration.

5. TRACKING DECISIONS To Follow

The Overview and Scrutiny Management Board will monitor progress on previous decisions.

6. CALL-INS

Members will be advised of any executive decisions that have been called in.

7. URGENT EXECUTIVE DECISIONS (Pages 9 - 12)

Members will receive a schedule of executive decisions that have been deemed urgent with the agreement of the Chair of the Overview and Scrutiny Management Board.

WORK PROGRAMME

8. TASK AND FINISH GROUP UPDATES/REPORTS To Follow

To consider the Management Board Task and Finish Group report on Localities and Neighbourhood Working.

9. PROJECT INITIATION DOCUMENTS (Pages 13 - 16)

To consider and approve Project Initiation Documents in respect of -

- Winter Maintenance (Growth and Prosperity)

10. FORWARD PLAN ITEMS (Pages 17 - 22)

To receive new items from the Forward Plan with a view to identifying issues for scrutiny.

11. WORK PROGRAMMES (Pages 23 - 28)

To consider and approve work programmes for the Overview and Scrutiny Management Board and each of the Panels, to include a progress update from each of the Chairs.

12. RECOMMENDATIONS (Pages 29 - 30)

To receive and consider recommendations from panels, Cabinet or Council.

LEGISLATIVE UPDATES

13. HEALTH AND WELLBEING BOARD UPDATE (Pages 31 - 34)

To receive a progress update on the Health and Wellbeing Board.

14. LOCALISM BILL UPDATE (Pages 35 - 38)

To receive a progress update on the Localism Bill.

15. EXEMPT BUSINESS

To consider passing a resolution under Section 100A (4) of the Local Government Act 1972 to exclude the press and public from the meeting for the following item(s) of business on the grounds that it (they) involve(s) the likely disclosure of exempt information as defined in paragraph(s) ... of Part I of Schedule 12A of the Act, as amended by the Freedom of Information Act 2000.

PART II (PRIVATE MEETING)

AGENDA

MEMBERS OF THE PUBLIC TO NOTE

that under the law, the Board is entitled to consider certain items in private. Members of the public will be asked to leave the meeting when such items are discussed.

NIL

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Overview and Scrutiny Management Board

Wednesday 29 June 2011

PRESENT:

Councillor James, in the Chair.

Councillor Nicholson, Vice-Chair.

Councillors Mrs Aspinall, Browne, Coker (substitute for Councillor Mrs. Bowyer), Drean, Lock, Lowry, McDonald, Stark, Thompson and Wildy.

Co-opted Representatives: Mr. D. Fletcher and Mr. J. Paget.

Apology for absence: Councillor Mrs. Bowyer.

Also in attendance: Councillor Mrs. Pengelly, Leader, Councillor Ricketts, Cabinet Member for Transformation, Performance and Governance, Bronwen Lacey, Director of Services for Children and Young People, Ian Gallin, Assistant Chief Executive, David Northey, Head of Finance, Sandra Wilson, Corporate Finance and Accountancy Manager, Patrick Hartop, Performance Officer, Giles Perritt, Lead Officer, and Katey Johns, Democratic Support Officer.

The meeting started at 2 pm and finished at 5 pm.

Note: At a future meeting, the committee will consider the accuracy of these draft minutes, so they may be subject to change. Please check the minutes of that meeting to confirm whether these minutes have been amended.

1. **WELCOME**

The Chair welcomed new and old Members to the first meeting of the Overview and Scrutiny Management Board and offered a vote of thanks to all those who had been involved previously for the achievements made during 2010/11.

2. **CHAIR AND VICE-CHAIR**

Members noted the appointment of Councillor James as Chair and Councillor Nicholson as Vice-Chair for the Municipal Year 2011/12.

3. **DECLARATIONS OF INTEREST**

The following declarations of interest were made in accordance with the Code of Conduct

Name	Minute No. and Subject	Reason	Interest
Councillor Wildy	8 – Joint Finance and Performance Report – Position as at 31 March 2011	Partner is a Governor at Lipson Community College	Personal

Councillor Thompson	8 – Joint Finance and Performance Report – Position as at 31 March 2011	Governor of an Academy	Personal
Councillor Stark	8 – Joint Finance and Performance Report – Position as at 31 March 2011	Academy Director at Stoke Damerel Community College and Trustee for All Saints	Personal

4. **APPOINTMENT OF CO-OPTED REPRESENTATIVES**

The Chair reported that this would be the last meeting attended by Jake Paget who would be leaving Plymouth in September to attend University in London. The Board thanked Jake for his contribution to scrutiny and wished him all the very best for the future.

Doug Fletcher advised the Board that although he wished to continue his role as a co-opted representative, due to other pressures on his time, he would be unable to attend all of the meetings programmed for the year and, in particular, he would not be available for the budget scrutiny meetings in January 2012.

Agreed that –

- (1) Doug Fletcher be re-confirmed as a co-opted representative for the Municipal Year 2011/12;
- (2) an invitation be extended to Viv Gillespie at City College to become a co-opted representative.

5. **MINUTES**

Agreed the minutes of the meetings held on 23 March and 6 April 2011.

6. **CHAIR'S URGENT BUSINESS**

Proposed Changes to Scrutiny

Further to minute 128, the Chair informed the Board that, as a result of the consultation process, the proposals for changes to scrutiny had been withdrawn.

7. **TERMS OF REFERENCE**

Discussion took place on the Board's terms of reference with the following issues being highlighted as either being incorrect or no longer of relevance –

- Membership proportionality
- Reference to Local Area Agreements

Agreed that the Board's terms of reference, particularly its aims and objectives, would be revisited as part of the Constitutional review that was currently under way.

8. **LEADER AND CHIEF EXECUTIVE**

The Chair welcomed the Leader and, in the absence of the Chief Executive, the Director of Services for Children and Young People, who were in attendance to report on Council and City issues. Success highlights of the report included that –

- Plymouth was bidding for Enterprise Zone status with potential sites having been identified at Langage Energy Park, South Yard Devonport, Plymouth International and Medical Technology Park, Tamar Science Park and Millbay
- the America's Cup was coming to Plymouth in September 2011 putting the City on the global map and bringing a boost to the City's economy
- Plymouth Arts' Show would be underway at the end of September 2011 operating over five different sites in the City
- Plymouth had just been identified as the host City for National Armed Forces Day on 30 June 2012
- the Olympic Torch would be arriving in Plymouth on 20 May 2012 as part of its journey to London
- the City was supporting the University's £4m bid to set up a new University Technical College to train teenagers to become builders, technicians and engineers. The College would provide places for 450 students from Plymouth and its travel to work area. Lord Baker would be visiting Plymouth on 27 July to look at the four sites which had been identified as possible suitable locations
- a 'topping out' ceremony had recently taken place at the Life Centre and the project was still on budget and on time

In terms of challenges faced by the authority, the Board was informed that –

- Cabinet Members and CMT were continuing to rigorously monitor performance to ensure high quality services were being delivered to local people within budget efficiencies
- child poverty remained a priority focus of the City and the Council continued to work closely with partners to deliver the shared agenda through a package of job creation, reducing inequalities and raising attainment
- officers were closely monitoring the masses of Government policy changes (local and national), consultations etc. to ensure the City was on top of the changes and to assess their impact on the City. In order to ensure a more efficient use of the Council's resources in this regard, a reorganisation was currently under way to co-locate staff into one Policy Team

- a number of teaching staff would be taking industrial action on 30 June resulting in the closure or partial closure of some of the City's schools
- with regard to the health agenda, the City was working closely with the Chief Executive of the new cluster comprising NHS Devon, NHS Plymouth and Torbay Care Trust. It was envisaged that a number of challenges and opportunities would arise through –
 - the transfer of responsibility for public health back into local authority control
 - establishment of a relationship with the GP consortia

In response to questions raised, Members were advised that –

- (a) with regard to the Enterprise Zone bid –
 - it was not known when an announcement on the decision would be made nor whether Lord Baker would select the site for the City during his visit, though it was suspected that he may have a view
 - the growth plan for the City would continue to be delivered through the Growth Board regardless of the outcome of the bid which, if successful, would be a bonus
- (b) with regard to the University Technical College proposal –
 - this would provide an additional educational option for the City's young people that they currently did not have. They would still be able to go to University if they so wished
 - school numbers would not drastically be affected because the number of places available was relatively small, just over 100 per year, and some of those would be taken by young people from outside of Plymouth
 - the Department for Children and Young People would be losing a number of staff at the end of term due to changes in Government funding. Focus would remain on reducing the equality gap in educational attainment and driving up achievement, particularly in the primary sector
- (c) with regard to changes in Government policy and the numerous consultations being circulated, it was acknowledged that it was often difficult for Members to keep abreast of what was going on or, indeed, to understand what it meant;
- (d) with regard to the industrial action being taken and the number of departmental reorganisations underway, the Council was aware that staff were under increased pressure and morale could be fragile. A number of tools were used to gauge how staff were feeling, including –
 - staff appraisals

- the recent staff survey
 - sickness monitoring
- (e) the Council was able to influence Government a number of ways including –
- lobbying (written and face-to-face)
 - responding to formal consultations

On behalf of the Board, the Chair thanked the Leader and Director of Services for Children and Young People for their attendance.

Agreed that with regard to (c) above, the Assistant Chief Executive would arrange production of a brief plain English guide to help Members keep up to date with Government Policy changes and current consultations.

9. **JOINT FINANCE AND PERFORMANCE REPORT - POSITION AS AT 31 MARCH 2011**

The Cabinet Member for Transformation, Performance and Governance, Corporate Finance and Accountancy Manager, and Policy Officer, were in attendance to respond to questions on the Joint Finance and Performance report as submitted to Cabinet on 7 June 2011.

Areas of focus in the discussion included –

- lack of clarity on the latest revenue position
- concerns over the increase in incidents of staff sickness
- that, throughout the report, there was a lack of information on how performance was monitored or evaluated
- lack of information on how the schools' budget was allocated
- how the City compared to others in terms of its Council Tax collection

Agreed that –

- (1) when the budget is amended to read “Latest Approved Budget”, the date at which approval was obtained is added, additionally a further column is added stating the original approved budget;
- (2) details of the high risk areas for each directorate are included in future reports;
- (3) Panels should continue to receive their respective performance score cards;
- (4) information relating to the allocation of the schools' budget is circulated to Board Members via e-mail;
- (5) information relating to the Council's performance in respect of Council Tax collection is circulated to Board Members via e-mail.

10. **MEDIUM TERM FINANCIAL STRATEGY 2011-2015**

The Head of Finance was in attendance to respond to questions on the Medium Term Financial Strategy 2011-2015 submitted to Cabinet on 7 June 2011.

In response to questions raised, Members were advised that –

- (a) Officers were working closely with Adult Social Care to identify the financial risk of the demographic growth in elderly residents;
- (b) the Audit Committee had responsibility for monitoring both the Council's Strategic and Operational Risk Register and could refer areas of concern to scrutiny for investigation;
- (c) Category management related to expenditure which could be grouped together such as transport and utilities.

Agreed that areas of risk identified in the Risk Register and related to the Medium Term Financial Strategy are appended to future reports.

11. **ANNUAL SCRUTINY REPORT**

The Lead Officer tabled for comment the first draft of the Annual Scrutiny Report. Members were advised that the main focus of the report had been to demonstrate how the work of scrutiny supported the City's four priorities. Discussion took place on other potential issues for inclusion within the report and whether the timing of its presentation to Board should be revised to the second quarter.

Agreed that the draft report is circulated to all of the scrutiny panels for comment with a view to submission to City Council in September.

12. **TRACKING DECISIONS**

The Board noted the schedule of previous decisions made.

13. **URGENT EXECUTIVE DECISIONS**

The Board noted that two urgent decisions had been taken in consultation with the Chair since the last meeting, namely –

- (a) The America's Cup World Series
- (b) Plymouth to host Partnership Bid for Local Sustainable Transport Fund (LSTF) for South West Smart Ticketing

With regard to (a), concern was raised over a discrepancy between what was stated within the financial implications section of the urgent decision and what was stated within the Joint Finance and Performance Report. One estimated that costs would be met from within

existing budgets and private sector contributions, the other was recommending an additional budget allocation of £100,000.

Agreed that clarification would be sought on the costs to the Council in staging the America's Cup World Series event and the response circulated to Board Members via e-mail.

14. **RECOMMENDATIONS**

The Board considered recommendations received from the Growth and Prosperity and Children and Young People's Overview and Scrutiny Panels. As these recommendations related to the Panels' work programmes, details of the discussion were recorded under minute 15b.

15. **WORK PROGRAMMES**

(a) To receive new items from the Forward Plan with a view to identifying items for inclusion in panel work programmes

The Board noted that there had been 12 new additions to the Forward Plan since its last meeting. With regard to Plymouth's Local Carbon Framework, it was suggested that pre-decision scrutiny of the matter may be appropriate. Councillor James, in his capacity as Chair of the Support Services Overview and Scrutiny Panel, offered to raise it at the Panel's next agenda setting meeting.

(b) To consider and approve work programmes for each of the Panels, to include a progress update from each of the Chairs

The work programmes of the Overview and Scrutiny Management Board and Panels were submitted for consideration and approval.

With regard to Growth and Prosperity –

- the Lead Officer reported that he had prepared a briefing on the Localism Bill which he would be happy to circulate to Board Members
- the Panel would be hosting a session with Plymouth Community Homes at 4.30 pm on 11 July 2011

With regard to Customers and Communities –

- a query was raised as to why the Panel was receiving an update on Revenues and Benefits when the matter was being looked at by Support Services
- a suggestion was made that the panel may want to look at the impact of late return fees following the abolition of stamping library books with a return by date
- it was noted that dates for consideration of items still had to be identified

With regard to Health and Adult Social Care a query was raised about the use of Ritalin in the City, one of the highest in the Country. The Lead Officer advised that he believed this had been raised previously in the guise of a Member's Question.

With regard to the Overview and Scrutiny Management Board, it was noted that there was duplication with Support Services on Procure to Pay.

With regard to Support Services, it was noted that dates for consideration of items still had to be identified.

With regard to Children and Young People, the Panel Chair raised concern over the lack of action taken in respect of one of the recommendations arising from the Young Carers Task and Finish Group, namely the showing of a DVD to all Members prior to a meeting of City Council.

Agreed the work programmes as submitted, subject to –

- (1) Plymouth's Enterprise Zone Bid being added to the Growth and Prosperity work programme, depending on the outcome;
- (2) the Supporting People item being removed from the Overview and Scrutiny Management Board work programme and added to that of Customers and Communities;
- (3) the Procure to Pay item being removed from the Support Services work programme;

With regard to the concern raised by the Chair of the Children and Young People's Overview and Scrutiny Panel, it was also agreed that –

- (4) further endorsement by the Management Board is given to the showing of the DVD during the City Council tea break.

(c) To consider and approve Project Initiation Documents

There were no Project Initiation Documents to consider on this occasion.

(d) To receive Task and Finish Group Updates/Reports

There were no Task and Finish Group Updates or Reports to consider on this occasion.

16. **EXEMPT BUSINESS**

There were no items of exempt business.

DELEGATED DECISION

Democratic Support

**REPORT OF ACTION TAKEN UNDER DELEGATED AUTHORITY BY AN INDIVIDUAL CABINET MEMBER**

Delegated Decision Reference Number - PSHED 2 11/12

Decision			
1	Title of decision: Submission of an Enterprise Zone proposal for Plymouth		
2	Decision maker (Cabinet Member): Councillor Ted Fry, Cabinet Member for Planning, Strategic Housing and Economic Development		
3	Decision author and contact details: David Draffan Tel: 01752 304325 E-mail: david.draffan@plymouth.gov.uk		
4	Decision to be taken: To submit a proposal to Government for an Enterprise Zone, via the Heart of the South West Local Enterprise Partnership. If the proposal is successful it will be taken to Cabinet for ratification.		
5	Reasons for decision: To attract investment, create jobs and encourage development of sites suitable for marine technologies and manufacturing		
6	Alternative options considered: None. Specific initiative introduced by Government		
7	Financial implications: None currently. If successful the cost will be that of Officers time.		
8	Is the decision a Key Decision?	Yes	(if ticked, complete section 9)
		No	x (If ticked, proceed to section 10)
9	Date added to the Forward Plan?		
10	Please specify how this decision is linked to the policy framework and/or budget: Local Economic Strategy and Local Development Framework		
11	Is the decision a case of special urgency?	Yes	X (if ticked, ensure that the Chair of the Overview and Scrutiny Management Board signs the report at section 11a and section 11b is completed)
		No	(if ticked, proceed to section 12)

11a	Signature	<i>David James</i>		Date	<i>29th June 2011.</i>	
	Print Name	<i>DAVID JAMES</i>				
11b	<p>Reason for urgency:</p> <p>Proposals must be submitted to the Department of Communities and Local Government by or on 30 June 2011. The proposals for creation of Enterprise Zones have to be backed and submitted by the Local Enterprise Partnership, in the case of Plymouth, the Heart of the South West LEP (HotSW). Due to this, the LEP had to make a choice out of five possible proposals as to which it should back. This decision was not made until 10 June 2011.</p>					
Consultation						
12	Are any other Cabinet Members affected by the decision?	Yes		(if ticked, complete sections 13 and 14)		
		No	X	(if ticked, proceed to section 15)		
13	Which other Cabinet Member is affected?					
14	Has this Cabinet Member been consulted?	Yes				
		No	X			
15	Which Corporate Management Team member has been consulted?	Anthony Payne, Director for Development & Regeneration				
16	Please include the sign off codes from the relevant departments consulted:	Democratic Support (mandatory)		DSO101112		
		Finance (mandatory)		DevF11120017		
		Legal (mandatory)		I2080		
		Human Resources		n/a		
		Asset Management		n/a		
		IT		n/a		
		Procurement		n/a		
Other Information						
17	Is the decision in accordance with an Equalities Impact Assessment?	Yes	X	The application form contains and EqIA question. On checking with the SIU this is deemed to be sufficient.		
		No				
18	State how the decision supports the City and Council Priorities.	<p>- Deliver growth: The EZ is predicated on two main principals, namely aiding the rebalancing of the economy from public sector jobs to private sector jobs, and the creation of sustainable private sector employment. Both of these will help to drive job creation and growth.</p> <p>- Raise Aspirations: The EZ will provide opportunities for new business start ups from people who may not have thought of this in the past. It will also provide for good quality employment opportunities in growth sectors.</p>				


Background Papers

19 Please list all background papers relevant to the decision in the table below.
 (If not attached, indicate where it can be accessed either electronically or in hard copy. Any confidential (Part II) information should be included in background papers only and not in this delegated decision template. If the background paper is Part II, please indicate why the background paper is not for publication by virtue of Exemption Paragraph(s) (E1 – E7) of Part I of Schedule 12A of the Local Government Act 1972 by ticking the relevant box in the table).

Title	Part I	Part II	Exemption Paragraph Number							
			1	2	3	4	5	6	7	
Communities and Local Government: Enterprise Zones Application Form and Guidance		X			X					
<u>Plymouth Enterprise Zone Summary Leaflet</u>	X									

Cabinet Member Signature

20 I agree the decision and confirm that it is not contrary to the Council's policy and budget framework, City Strategy, Corporate Plan and Medium Term Financial Plan.

Signature		Date	28-6-11
Print Name	COUNCILLOR TED FRY		

REQUEST FOR SCRUTINY WORK PROGRAMME ITEM



	Title of Work Programme Item	Review of Winter Maintenance Preparation: Gritting rounds and salt bins
2	Responsible Director (s)	Anthony Payne : Director for Development & Regeneration
3	Responsible Officer Tel No.	Tom White : Head of Network Management, Transport & Highways 01752 304256
4	Relevant Cabinet Member(s)	Cabinet Member for Transport
5	Objectives	Scrutiny members will gain a better understanding of: <ul style="list-style-type: none"> • The highway network and class of routes • Resources • Current locations/ routes (including non HMPE land) • Current assessment criteria • Comparison with other unitary authorities • Industry standards
6	Who will benefit?	The review will benefit the Council and Plymouth residents by reviewing current practice and value for money
7	Criteria for Choosing Topics (see table at end of document)	A high level of public interest, due to the icy conditions during the last two winters. <ul style="list-style-type: none"> • Issues consistently identified by Members as key through constituency activity • Public interest issue covered in local media
8	What will happen if we don't do this review?	The current Winter Maintenance Preparation programme will continue as normal.

9	What are we going to do?	<p>The scrutiny will review the current locations and arrangements for the gritting of the road network and pavements across the city and consider the assessment criteria to seek a fit for purpose winter maintenance programme.</p> <p>Overview of current provision including all non HMPE salt bins; Overview of current routes gritted; Review of current assessment criteria; Obtaining and understanding local and national comparators and Industry standard; Consideration of value for money;</p>
10	How are we going to do it? (witnesses, site visits, background information etc.)	Site visits, officer presentations, background information
11	What we won't do.	The scrutiny will exclude any activity that does not fall within the criteria of winter maintenance preparation.
12	Timetable & Key Dates	August/September 2011
13	Links to other projects or initiatives / plans	n/a
14	Relevant Overview and Scrutiny Panel / Membership if Task and Finish Group (to be decided by OSP before submission to OMB)	Growth and Prosperity Overview & Scrutiny Panel
15	Where will the report go? Who will make the final decision	To the scheduled meeting dates of the panel, the Overview and Scrutiny Management Board and Cabinet /Council
16	Resources (staffing, research, experts, sites visits and so on)	Plymouth City Council staff resources Amey staff resources
17	Is this part of a statutory responsibility on the panel?	No
18	Should any other panel be involved in this review? If so who and why?	N/A
19	Will the task and finish group benefit from co-opting any person(s) onto the panel.	No
20	How does this link to corporate priorities?	Delivering Growth, Value for Communities.

(Items would be expected to meet at least two of the following criteria)

- Corporate priority area
- Poor performing service (evidence from PIs, benchmarking or where high levels of dissatisfaction from customers are recorded)
- High budgetary commitment
- Pattern of not reaching budget targets
- Issue raised by external audit, management letter, inspection report
- New government guidance or legislation
- Issue consistently identified by Members as key through constituency activity
- Public interest issue covered in local media

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ARTICLE 4 DIRECTION IN RESPECT OF HOUSES IN MULTIPLE OCCUPATION
DATE FIRST INCLUDED IN THE FP: 14 JULY 2011

Nature of the decision:

To consider the merits of proceeding towards the adoption of an Article 4 Direction to achieve greater planning control in relation to HMOs

Who will make the decision? Cabinet (on the recommendation of Councillor Fry)

Timing of the decision? 9 August 2011

Who will be consulted and how?

Persons to be consulted with:

Key stakeholders, local communities and members consulted as part of Sustainable Neighbourhoods Development Plan Document and evidence base work on student housing and houses in multiple occupation.

Process to be used:

Workshops and pamphlets

Information to be considered by the decision makers:

1. Sustainable Neighbourhood Development Plan Document pamphlets and consultation responses
2. Plymouth City Council Student Housing in Local Communities, report by Arup, Jan 2011
3. Benchmarking evidence from other councils
4. Replacement Appendix D to Department of the Environment Circular 09/95: General Development Consolidation Order 1995 (9780117531024), Communities, November 2010

Documents to be considered when the decision is taken

As above for decision maker

Representations: In writing by 29 July 2011 to -

1. Assistant Director for Planning Services
2. Councillor Fry (Cabinet Member)

Contact details available from Plymouth City Council Tel: 01752 668000

Further information – Availability of Documents: For further information contact:

Tom Westrope, Spatial Planning Officer

Email: tom.westrope@plymouth.gov.uk Tel: 01752 307803

LOCAL PLANNING APPLICATION FEE SETTING
DATE FIRST INCLUDED IN THE FP: 14 JULY 2011

Nature of the decision:

To agree a schedule of fees for planning applications submitted within the Plymouth City Council boundary

Who will make the decision? Cabinet (on the recommendation of Councillor Fry)

Timing of the decision? 18 October 2011

Who will be consulted and how?

Persons to be consulted with:

Known list of all planning application contacts on the Council database. Wider community of Plymouth

Process to be used:

Regulations have not yet been agreed through Parliament, but there is likely to be the need for a 4 week public consultation period prior to the adoption of the fees. Consultation will take place through the established Plymouth Regeneration Forum, Local Agents Forum, through the Council website and other consultation routes as advised through the Regulations, when published

Information to be considered by the decision makers:

1. Draft Bill that will introduce the new Regulations (not yet published)
2. Costs calculator summary sheets
3. Planning Advisory Service /CIPFA fee setting benchmarking information.

Documents to be considered when the decision is taken

As above for decision makers

Representations: In writing by 3 October 2011 to -

1. Assistant Director For Planning Services
2. Councillor Fry (Cabinet Member)

Contact details available from Plymouth City Council Tel: 01752 668000

Further information – Availability of Documents: For further information contact:

Peter Ford, Head of Development Management

Email: peter.ford@plymouth.gov.uk Tel: 01752 304352

PLYMOUTH CONNECT LOCAL SUSTAINABLE TRANSPORT FUND SCHEME
DATE FIRST INCLUDED IN THE FP: 14 JULY 2011

Nature of the decision:

Approval is sought for Plymouth Transport and Highways to proceed with the development and delivery of the Plymouth Connect scheme

In March 2011 Cabinet gave approval for Plymouth Transport & Highways to submit a bid for funding from the Department for Transport's (DfT) Local Sustainable Transport Fund (LSTF). This bid was submitted on 15 April 2011 and successful schemes are due to be announced by 30 June 2011. Funding will be allocated over four years from 2011 to 2015 and, if successful, Plymouth Connect is expected to start drawing down funding from September 2011

The Plymouth Connect Scheme seeks to link people to jobs, education, healthcare and other essential services across geographical and socio-economic barriers by encouraging greater uptake of sustainable travel such as walking, cycling and public transport. Infrastructure improvements will be supported by 'smarter choices' measures such as Personalised Travel Planning (PTP) within local communities. These aims will be achieved through active partnership with transport providers, health and third sector organisations

Who will make the decision? Cabinet (on the recommendation of Councillor Wiggins)

Timing of the decision? 9 August 2011

Who will be consulted and how?

Persons to be consulted with:

Plymouth City Council officers and other external advisors such as health organisations and other key partners. There will also be a public consultation regarding the details of the infrastructure proposals

Process to be used:

Internal meetings, workshops and public consultation events

Information to be considered by the decision makers:

Local Sustainable Transport Fund - Funding Application (8 March 2011 Cabinet Report summarising project details, costs and delivery timeframes).

Plymouth Connect LSTF Bid document www.plymouth.gov.uk/lstf

Documents to be considered when the decision is taken

As above for decision makers

Representations: In writing by 29 July 2011 to -

1. Assistant Director for Transport
2. Councillor Wiggins (Cabinet Member)

Contact details available from Plymouth City Council Tel: 01752 668000

Further information – Availability of Documents: For further information contact:
Philip Heseltine, Head of Transport Strategy
Email: philip.heseltine@plymouth.gov.uk Tel: 01752 307942

MOUNT EDGCUMBE PROPERTY OPTIONS
DATE FIRST INCLUDED ON THE FP: 14 JULY 2011

Nature of the decision:

Authority to dispose of Picklecombe Cottage, Mount Edgcumbe and ring fence the capital receipt for investment in Mount Edgcumbe

Who will make the decision? Cabinet (on the recommendation of Councillor Jordan)

Timing of the decision? 9 August 2011

Who will be consulted and how?

Persons to be consulted with:

Councillors from Plymouth City Council
Councillors from Cornwall Council
Mount Edgcumbe Officers' Working Group

Process to be used:

Direct discussions
Meetings

Information to be considered by the decision makers:

1. Mount Edgcumbe Joint Committee's Report on Property Options
2. Survey Plans
3. Business Forecasts
4. Marketing Proposals

Documents to be considered when the decision is taken

As above for decision makers

Representations: In writing by 29 July 2011 to -

1. Assistant Director for Culture, Sport and Leisure
2. Councillor Jordan (Cabinet Member)

Contact details available from Plymouth City Council Tel: 01752 668000

Further information – Availability of Documents: For further information contact:
Ian Berry, Mount Edgcumbe Manager
Email: ian.berry@plymouth.gov.uk Tel: 01752 822236

CIVIC CENTRE OPTIONS

DATE FIRST INCLUDED IN THE FP: 14 JULY 2011

Nature of the decision:

To consider the options around the resolution of the Civic Centre site

Who will make the decision? Cabinet (on the recommendation of Councillor Bowyer)

Timing of the decision? 9 August 2011

Who will be consulted and how?

Persons to be consulted with:

1. City Council officers
2. Corporate Management Team

Process to be used:

Meetings and reports

Information to be considered by the decision makers:

Option appraisal following soft marketing exercise

Documents to be considered when the decision is taken

Report detailing the options appraisal

Representations: In writing by 3 August 2011 to -

1. Assistant Director for Corporate Support (Finance, Assets and Efficiencies)
2. Councillor Bowyer (Cabinet Member)

Contact details available from Plymouth City Council Tel: 01752 668000

Further information – Availability of Documents: For further information contact:

Chris Trevitt, Head of Capital and Assets

Email: chris.trevitt@plymouth.gov.uk Tel: 01752 305441

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Work Programme 2011/12

Work programme	J	J	A	S	O	N	D	J	F	M	A
Growth & Regeneration											
Departmental verbal updates (as required)											
* Connectivity (road/rail/digital) as part of Growth Report in September 2011				5							
Written update on Government Policy changes		11		5	17	14		9		5	
Localism Bill (impact on planning/transport/housing)								9		5	
GOSW and SWRDA exit strategy					17						
Local Economic Partnerships and Growth Governance					17						
Strategic Housing											
Local housing allowance and its impact on private sector housing and homelessness (briefing paper)					17						
Plymouth Community Homes – progress report on delivery of transfer promises.(GPOSP host presentation to all members of the council)		11						9			
Private sector assistance policy changes and impact (briefing paper)					17						
Plymouth Housing Plan (as part of consultation) (presentation)							14				
Economic Development											
Inward investment Status report (briefing report and presentation)				5							

Work programme	J	J	A	S	O	N	D	J	F	M	A
Job Creation Status report (briefing paper and presentation)				5							
Worklessness Update (briefing paper and presentation)				5							
Visitor Plan (briefing report)				5							
Waterfront BID (presentation)								9			
City Centre BID Key issues/challenges (presentation)					17						
Transport & Highways											
Highways Maintenance Review Update (Briefing Paper)		11									
Community Events and Road Closure Policy Update (Briefing Paper)					17						
Subsidised bus routes/ticketing/patronage/accessibility (possible T+F group)				5							
Highway Coordination (briefing paper)		11									
On street parking review (briefing paper and presentation)				5							
Winter maintenance regime (verbal discussion)		11									
Planning Services											
Local Development Framework Annual Monitoring Data (web based presentation)								9			

Work programme	J	J	A	S	O	N	D	J	F	M	A
Plymouth Plan (briefing paper)										5	
City and Council Priorities											
• Delivering Growth											
• Raising Aspiration											
• Reducing Inequalities											
• Value for Communities											
Other Topics											
Joint Finance and Performance Monitoring including LAA Performance Monitoring (subject to the Overview and Scrutiny Management Board referring issues to the Panel)											
Quarterly Scrutiny Reports											
Task and Finish Groups											
Driving Speeds on the Hoe (held pending Councillor Call for Action) (not scrutinised 2010/11)											

Key* **New item**

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OVERVIEW AND SCRUTINY MANAGEMENT BOARD – 27 JULY 2011

RECOMMENDATIONS

Date/min number	Resolution / Recommendation	Response
Growth and Prosperity OSP		
11 July 2011, Minute 18	<p>Winter Maintenance Preparation <u>Agreed</u> that –</p> <p>(1) the Growth and Prosperity Overview and Scrutiny Panel recommend to the Overview and Scrutiny Management Board that the panel set up a task and finish group to review the assessment criteria and location for gritting rounds and grit bins. As part of this the location of grit bins will be brought up to date and include not on HMPE land;</p> <p>(2) the task and finish group will comprise of Councillors Berrow, Salter, Murphy, Wright, K Foster, Coker, Nicholson and Williams.</p>	
11 July 2011, Minute 20	<p>Work Programme The panel noted its work programme and agreed to recommend to the Overview and Scrutiny Management Board that the following items be included –</p> <p>(a) connectivity (road/rail/digital) as part of Growth Report in September 2011;</p> <p>(b) subsidised bus routes/ ticketing - position paper for September 2011 meeting;</p>	
Support Services OSP		
23 June 2011, Minute 7	<p>Value for Money Update <u>Agreed</u> to recommend to the Overview and Scrutiny Management Board that departmental delivery plans are shared with the relevant scrutiny panels so that value for money in each service area can be monitored to identify where efficiencies have been achieved.</p>	

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1 Purpose

This paper provides further context for the establishment of Plymouth's Shadow Health and Wellbeing Board (HWB), and suggests draft terms of reference for development and discussion with key stakeholders prior to the facilitated stakeholder event on 26 July.

2 A recap of the statutory purpose of the HWB:

- To assess the needs of the local population and lead the statutory joint strategic needs assessment
- To promote integration and partnership across areas, including through promoting joined up commissioning plans across the NHS, social care and public health
- To support joint commissioning and pooled arrangements, where all parties agree this makes sense
- *Revised 'formal role in authorising clinical commissioning groups', with input into their assessment by NHS Commissioning Board*

3 In addition, there is an expectation that the HWB will be responsible for the development and delivery of the statutory Health and Wellbeing Strategy

- ## 4
- The HWB will need to help facilitate effective engagement between local government and NHS commissioners within the new system of NHS commissioning with the GP Consortium at its heart.
 - The role outlined for local government in leading this board is significant and the opportunity to influence and steer the effective use of local health and social care resources is an important one for the Council to grasp.
 - Account needs to be taken of existing joint health infrastructure arrangements, and of existing strategic partnership arrangements across the city's agreed priorities.
 - *Right to 'refer back' commissioning plans that the HWB feels are not in line with the Health and Wellbeing Strategy*



5 Aims

The Shadow Health and Wellbeing Board will lead and advise on work to improve the health and wellbeing of the population of Plymouth. It will commit to reducing health inequalities through the development of improved and integrated health and social care services and collaboration with other key partnerships in the city.

It is suggested that the following are developed into the work programme for the Board:

5.1 Identifying needs and priorities:

- JSNA coordinated with other key needs assessments
- Shared understanding of health needs and how improvements in outcomes will be monitored and measured
- Ensure that commissioners demonstrate how JSNA and other appropriate evidence has been used in commissioning decisions

5.2 Strategy:

- Develop and publish joint Health and Wellbeing Strategy
- Take account of Director of Public Health's Annual Report
- Ensure all strategic approaches across the partnership are focused on agreed health and wellbeing outcomes
- Ensure commissioners take account of strategic aims
- Be accountable for the delivery of agreed outcomes and targets

5.3 Achieving outcomes:

- Provide strategic oversight of all commissioning expenditure relevant to achieving priorities
- Encourage partners to share or integrate services where there are realisable efficiencies
- Make recommendations on the allocation of resources to providers in order to achieve agreed objectives
- Have an overview of service reconfiguration of relevant public sector



services and make recommendations to those providers to enable improved and integrated delivery of services

5.4 **Communication and Engagement:**

- Demonstrate how the HWB will be influenced by stakeholders and the public, and how specific duties with respect to consultation and service change will be discharged
- Represent the city in relation to health and wellbeing issues at a sub-regional, regional and national level
- Engage with other partnerships over the delivery of city priorities

6 **Membership** (for discussion) *'Free to insist upon having a majority of Councillors'*

City Council Cabinet Member for Health and Social Care
Director for Community Services
City Council Cabinet Member for Children and Young People
Director for Children and Young People
Joint Director for Public Health
GP Consortia Lead
PCT Cluster Chief Executive
PCT Board representative
LINK representative (pending Healthwatch)

7 Consideration should also be given to representation from the following:

Third Sector provider and community/voluntary organisations
Acute Trust and Plymouth Provider Services
Housing organisations

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Overview and Scrutiny Management Board
 Localism Bill Briefing
 Prepared by Paul Barnard and Giles Perritt
 27 July 2011
 Page 1 of 3



Introduction

The Localism Bill 2010-11 was introduced into the House of Commons at the beginning of December 2010, and should pass into law by the end of 2011. Regulations needed to actually implement it should be completed by April 2012. Sponsored by Communities Secretary Eric Pickles, the Bill is part of the Government's 'Big Society' agenda, aiming to give more discretion to Local Authorities in the way that they operate, and more power to citizens in their influence over what Local Authorities do. It has received a generally positive reception from the local government community, including the Local Government Association, the National Association of Local Councils, although the devil will be in the detail as the bill goes through the legislative stages. There are ten key proposals relating to Local Government, Community Empowerment, Housing and Planning, all of which are subject to amendment during the Committee Stages of the Bill:

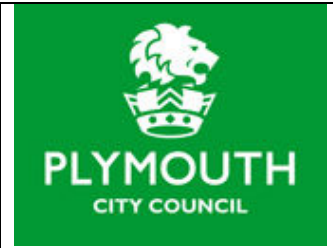
Summary

	Proposals
1	A general ' power of competence ' for Local Authorities. Seeks to provide confidence to councils to undertake any actions necessary to deliver for communities in a way that addresses deficiencies in the previous 'wellbeing' power.
2	<p>Local Authority governance:</p> <ul style="list-style-type: none"> • An option to revert to the 'committee system', without Overview and Scrutiny committees • An option to have a directly elected mayor (for the twelve largest cities, this is not an option – they must hold a referendum on this) • Removal of the requirement to have a petitions scheme (although a petition can still trigger a referendum) • Removal of the power to charge for certain statutory items
3	' Predetermination ' – Councillors who have campaigned on an issue will no longer be barred from speaking or voting on that issue.



4	Abolition of the Local Authority Standards regime , including the Standards Board for England, the model code of conduct for Councillors and the statutory Local Authority Standards Committee
5	Publication of senior officers' pay policy
6	European Union fines payable by Local Authorities if they incur them, rather than by the Government
7	Business Rates: <ul style="list-style-type: none"> • Business Rate Supplements must be supported by a ballot of rate payers, whatever proportion of a project the supplement is paying for • Local Authorities can give discounts as they see fit, rather than following laid down criteria
8	Community empowerment: <ul style="list-style-type: none"> • A referendum must be held on local issues if certain conditions are met, including a petition of more than 5% of the population, or by request of members • 'Excessive' Council tax increases will trigger a referendum • Community right to challenge – community and voluntary organisations or employees can make an Expression of Interest in running a council service • List of Assets of Community Value – the Council must keep a list of all land and buildings deemed to be of value to the community, and potentially offer them to community groups before disposal
9	Planning <ul style="list-style-type: none"> • Abolition of regional strategies – replaced with 'duty to cooperate' • Reform of Planning System • 'Neighbourhood development plans will have legal planning force • Neighbourhood Development Order/Community 'Right To Build' • Community Infrastructure Levy retained and reformed • Pre-application engagement on major consultations • Planning enforcement powers strengthened • Financial considerations in planning applications

Overview and Scrutiny Management Board
Localism Bill Briefing
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27 July 2011
Page 3 of 3



10 **Housing**

- Fixed term tenancies
- Exclusions from housing waiting list permissible
- Discharge of duty possible into private sector
- National Homeswap scheme
- HCA replaces TSA as regulator
- Complaints process reformed

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